

Addendum No. 2, RFP 13-64CD



CITY OF SOMERVILLE, MASSACHUSETTS
Department of Purchasing
JOSEPH A. CURTATONE
MAYOR

To: Prospective Proposers RFP 13-64CD, Union Square Study & Design

From: Karen Mancini, Asst. Purchasing Director

Date: March 1, 2013

Re: Clarification Points, Questions & Answers
Addendum No. 2 to RFP 13-64CD

The City is issuing this addendum to RFP 13-64CD, Union Square Utility and Roadway Improvements, Study & Design, to provide additional information:

1. Extension of Proposals Due Date:

- **Proposals were Due on:**
Wednesday, 3/6/2013 @ 11:00 AM
- **Proposals are now Due on:**
Friday, 3/8/2013 @ 11:00 AM

2. Clarifications:

- **Waiting on the document information to be uploaded to the FTP site for**
- **Strongly recommend that you acquaint yourself with the Union Square Revitalization Plan, Development Scenarios are included in the Plan. Available online at City's Website:**
<http://ci.somerville.ma.us/departments/ospcd/economic-development/union-square-revitalization-plan>
- **There will be a considerable public involvement component to this project.**

****PLEASE BE SURE TO ACKNOWLEDGE THIS ADDENDUM ON
PRICE PROPOSAL PAGE****

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3. Questions and Answers:

1. Are Construction Plans for Somerville Avenue available?
 - A. As-built record plans are currently being completed for the City and should be available within the next two weeks. Copies of the plans will be provided to the team selected for the project.
2. Will the as-built plans for Somerville Avenue be provided in AutoCAD format for use in the study?
 - A. They can be provided to the awarded vendor/team.
3. Is more information available on future developments for Boynton Yards?
 - A. This information is available on our website, please refer to:
<http://www.somervillema.gov/2013unionsqRFP/>
4. Is a copy of the Functional Design Report (FDR) from Howard Stein Hudson (HSH) report available?
 - A. This information is available on our website, please refer to:
<http://www.somervillema.gov/2013unionsqRFP/>
5. Can you list any available maps?
 - A. This information is available on our website, please refer to:
<http://www.somervillema.gov/2013unionsqRFP/>
6. Will the SYNCHRO models prepared by E&K and/or HSH be made available for use?
<http://www.somervillema.gov/2013unionsqRFP/>
7. The FTP link does not appear to direct to a location where ground survey information is available?
 - A. No, it does not. Survey information will be provided to the selected vendor(s)
8. Can you explain the limits of geometric inventory on Washington Street?
 - A. The City Engineer reached out to VHB to get this information. It can be provided to the awarded vendor/team.
9. Is the geometric inventory expected to be materially different from the HSH report?
 - A. No
10. Can you clarify the project limits? Will the roadway improvements fall within the roadway limits described in the geometric improvement list (section 2.0 on page 7) or within the blue area on the project map (page 12)?
 - A. The roadways described in section 2.0, page 7 are meant as an outline of all major roadways/intersections. The project limits for study is the map on page 12.
11. The intersection of Prospect and Windsor is identified in the RFP, but the roadways don't intersect on the map. Can you clarify?
 - A. This was an incorrect statement in the proposal, please ignore.

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12. Are there any form based codes in place or proposed for Union Square?
- A. The Somerville Zoning Ordinance was amended in 2009 after a comprehensive community discussion about zoning, resulting in new zoning districts in and around Union Square. While the CCD and TOD districts are not 'form based code', they are based upon principles of good urban design and transit-oriented development. The City is currently undertaking a citywide zoning overhaul, which will result in a new code draft in 2013. As a part of this overhaul, regulatory mechanisms common to contemporary form-based codes will likely be included. The CCD and TOD districts will need to be incorporated into the new code format, but the intent and substance will remain. The zoning ordinance does not include code based requirements over transportation infrastructure in Union Square.
13. Is the MIT peer review information available?
- A. This information is available on our website, please refer to:
<http://www.somervillema.gov/2013unionsqrfp/>
14. Is there an upset fee appropriation for the preliminary design for the project?
- A. No.
15. Will a meeting with MassDOT highway be required for the preparation of the PNF and PIF? Typically this is required by MassDOT before PRC action?
- A. At least one meeting with MassDOT about the project will be needed.
16. Will there be a structural design component to the 25% design submission?
- A. If the roadway design alternative necessitates the widening of a bridge(s) then yes.
17. The link for bridge information issued in Question 6 of Addendum #1 goes to a general MassDOT page, but does not provide the specific bridge information for this RFP?
- A. The bridge number is S-17-016
18. The City requires an analysis of two-way live loads for Prospect and Webster Streets:
- Has MassDOT questioned the adequacy of the bridges to carry 2-way live loads?
A. We are at the beginning of a process, there has been no MassDOT determination.
 - Is the City actively considering bridge widening, especially on Prospect Street, to widen the cross-section to accommodate bicycle lanes and a pickup/dropoff lane for the MBTA Green line station?
A. We are at the beginning of a process, there has been no MassDOT determination.
 - What is the status of the Webster Avenue bridge replacement project? What role will MassDOT's Somerville-Bridge Replacement, S-17-016, Webster Avenue over the MBTA & B&M Railroad, Project Number 137350, play in this project?
A. We are at the beginning of a process, there has been no MassDOT determination.

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19. The RFP calls for preparation of 25% design documents prepared to MassDOT design standards, which implies a Functional Design Report and potentially a Design Exception Report. Please confirm that this is the case.
- A. Confirmed
20. Does the City want the 25% design process for roadways to include a public hearing?
- A. No, that will be part of the second phase of this project.
21. Can you clarify the funding amount for this project?
- A. No, but funding up to \$10M for Union Square station area improvements has been appropriated by the Somerville Board of Aldermen.
22. What software does the City of Somerville water model use?
- A. The hydraulic model uses InfoWater.
- 23. To what level of detail (i.e. transmission mains vs distribution laterals) has the water distribution model been calibrated?**
24. How recently has the water distribution model been calibrated, and is the date available from that calibration?
- A. The model was originally created in 2006 and updated in 2012. The 2012 update did not include new flows tests. It is recommended that additional flow tests be considered for the Union Square area to confirm calibration is still accurate within the project limits.
- 25. Can the existing water distribution system reports be made available on the FTP site?**
26. Can you clarify “three phases” listed in the in the second bullet point of Q2 in the addenda 1, which says, “The scope outlines three phases...”?
- A. This was an error, there are only two phases included in this RFP – Section 5.0, Design Section Parts A and B. Please keep in mind that completion of Part A will take significant outreach.
27. The Fee Breakdown form on page 13 of the RFP only calls for a single price for Design Services. The form does not provide any place to provide estimates for each phase. Please clarify where one should provide the “estimates for each phase as outlined” and in what form and to what level of details these estimates should be.
- A. Please use the amended price proposal form attached to this addendum. If you need to include additional information for your price proposal, please feel free to include it along with your price proposal form.
28. How many working group sessions, listed on the first bullet point of page 8 in the RFP, are called for?
- A. As many as are needed to gain an appropriate level of understanding of concern(s), and arrive at a design that addresses them.

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29. Section 2.1 – Deliverable from public involvement: How many “prescribed” meetings are envisioned between OSPCD and Union Square Main Streets?
- a. As many as needed to gain an appropriate level of understanding of concern(s) and design that addresses them.
30. I have gone to the website as specified in addendum #1, however, I am unable to locate the available file information as stated?
- A. The web address was incorrect, please refer to:
<http://www.somervillema.gov/2013unionsqRFP/>
31. Question 5 on page 20 of the RFP asks if we are able to accommodate the deadlines as outlined in the specifications. Can you provide additional schedule/milestone information?
- A. A timeline will be discussed with the vendor when they are selected.
32. Are the 3 design alternatives to be analyzed (see section 2.1) in addition to, or just potentially inclusive of, the alternatives developed by Edwards & Kelcey and HSH?
- A. No.
33. What are the growth projections that are to be used in analyzing future parking demand/ Do we need to do a zoning analysis of potential development build out?
- A. Yes, please refer to the Union Square Revitalization Plan for further guidance.
<http://ci.somerville.ma.us/departments/ospcd/economic-development/union-square-revitalization-plan>
34. For analyzing off-street loading options, is the intent to analyze this requirement vis a vis the zoning ordinance?
- A. Yes.
35. Does the City have standard street furnishing specifications for furniture and paving that would be implemented on this project, or would this project be setting standards for these items?
- A. We do have a street standard, but have not ruled out the possibility of this project going outside of them. We want the best design for the context of Union Square.
36. Is it accurate to assume that the area(s) of focus for the urban design scope are the primary streets and associated open space zones and not the secondary streets in the study area?
- A. Yes, however, the secondary streets included in the map on page 12 provide context to the project.

ATTACHMENT
PRICE PROPOSAL FORM

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**RFP #13-64CD, Union Square Study & Design
Price Submission Form**

Fee Breakdown

2013 – 2015 Fee

Design Services
Phase A \$
Phase B \$
Total Fee: \$

2013 – 2015 Hourly Fee Schedule

Principal / Project Manager..... \$
Associate \$
Designer..... \$
LSP..... \$
Other:
..... \$

Signature of Person Submitting Fee Proposal:

Name and Title: _____

Company Name: _____

Address: _____

Phone #: _____ Fax #: _____

E-Mail: _____ Date: _____

ADDENDA #1 _____ #2 _____ #3 _____ #4 _____ ACKNOWLEDGED
Failure to acknowledge receipt of addenda may result in your bid being rejected.